

**PENSION AND INSURANCE COMMITTEE
2018-2020**

CHAIRPERSON	Mark Arsenault	314-0557	
Executive	Karen Jackson	892-5335	
	NAME	CONTACT	LOCAL
MEMBERS:	Carolyn Knox	888-8156	8
	Clyde Penney	853-8670	2
	Kirk Morrison	368-5200	14

Jan 2019

GENERAL RESPONSIBILITIES

1.	Review all PEI UPSE member pension and insurance plans to ensure our membership is getting the best deal. Recommend to the Board of Directors ways to ensure PEI UPSE had the best plan for the membership.
2.	Recommend to the Board of Directors an action plan to ensure the Pension Standard Legislation is proclaimed on PEI.
3.	Monitor and assist in activities related to group insurance programs in an effort of ensuring the membership is receiving benefits cost effectively.
4.	Recommend to the Board of Directors a plan of action that will bring awareness to our membership of our pension and insurance programs.
5.	Prepare information sessions on planning for retirement.
6.	The committee shall ensure that members of PEI UPSE who are appointed to Pension and Insurance Committees report back to the committee and Board of Directors on a regular basis.
7.	Prepare a written report on the PSGIP Summit for the Board of Directors.
8.	Prepare a written report of committee activity for Board of Director meetings and a written report for convention from appointed committee members.
9.	Plan and work within committee budget requirements.
10.	As required, undertake and report on projects as assigned.
11.	Submit committee minutes to the PEI UPSE office within seven (7) days following each meeting.